

# ADMINISTRATIVE STAFF COLLEGE OF NIGERIA (ASCON) PUBLIC NOTICE INVITATION TO TENDER

## PREAMBLE

In compliance with the requirements of Public Procurement Act 2007, the Administrative Staff College of Nigeria (ASCON) wishes to invite interested, competent and reputable Companies for the execution of the Projects below:

<b>Project No</b>	<b>Description</b>
1	Re-Roofing of Hostel Block 16A
2	Re-Roofing of Hostel Block 16B
3	Re-Roofing of Hostel Block 17A
4	Renovation of Hostel Block 16A
5	Renovation of Hostel Block 16B
6	Renovation of Hostel Block 17A
7	Rehabilitation / Repair of swimming pool in Phase I
8	Re-Roofing of Lecture Theatre Phase I
9	Re-Roofing / Repair of Director-General's Guest House
10	Re-Roofing of Admin. Block Phase II
11	Purchase of Motor Vehicles
12	Acquisition of Library Books, Publications and Journals
13	Rehabilitation / Repair of ASCON GYM
14	Purchase of office furniture and fittings
15	Software Acquisition
16	E-learning Bandwidth

## (2) SCOPE OF WORK

The detailed specification for the project is as contained in the Tender Document which is available for collection in the Procurement Department, Room 19, Administrative/Teaching Block, ASCON Phase I Complex, Topo – Badagry.

## (3) REQUIREMENTS:

To qualify for consideration, prospective bidders must submit a corporate profile of the Company containing among other things, the following documents:

- (i) Certificate of Incorporation with Corporate Affairs Commission (CAC);

(ii) Articles of Association/Memorandum;

(iii) VAT Certificate;

(iv) Evident of Compliance with Pension Reform Act 2004;

Evidence of current Tax Clearance Certificate for the last three (3) years;

(v) Documented evidence of financial capacity to execute the job;

(vi) Evidence of execution of similar jobs in the last three (3) years.

(vii) Evidence of registration with Bureau of Public Procurement (BPP)

(viii) Evidence of Compliance with Industrial Training Fund (ITF) Act

#### **(4) COLLECTION OF TENDER DOCUMENT(S)**

Tender documents should be collected from the Office of the Director In-Charge (Procurement), Room 19, Administrative/Teaching Block, ASCON Phase I Complex, Topo – Badagry on evidence of payment of a non-refundable fee of N10,000.00 (Ten Thousand Naira only).

#### **(5) SUBMISSION OF TENDER DOCUMENT(S)**

Completed tender document must be submitted in sealed envelope and clearly marked “Tender for (for the project tendered for). The envelope which should be addressed to the Director-General, ASCON, P.M.B. 1004, Topo – Badagry must be dropped in the designated Tender Box in the Office of the Director-General **on or before 25<sup>th</sup> July, 2018.**

#### **(6) OPENING OF BIDS**

All bidders or their representatives, civil society organization and interested stakeholders are invited to attend the Public Opening of Tenders as scheduled to take place immediately following the close of submission by 12noon same day in the College Boardroom.

**Signed**

**Director In-Charge (Procurement)**

**For: Director-General**